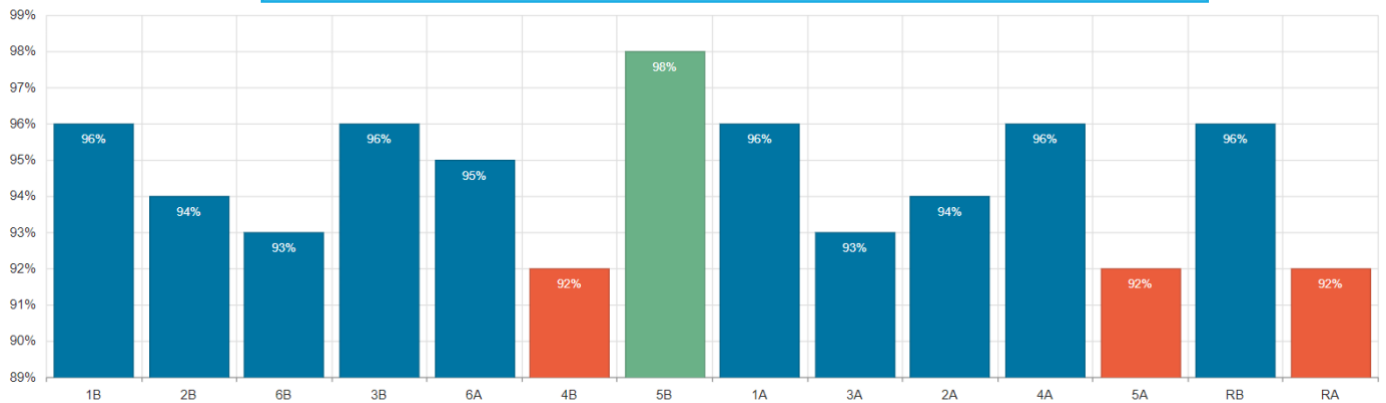




# Osborne Primary School

## Attendance Newsletter

### Week ending 20<sup>th</sup> October 2023



This week a total of **338/409** children received 97% - 100% attendance.

**Congratulations to you all!**

At the end of half term all children with above 97% attendance will have a golden ticket added to our raffle for a chance to win a fabulous prize.

Late arrivals this week **56 students/85 occasions**.

Reception & Year 1 - Gates **CLOSE** at 8.49am  
Year 2, 3, 4, 5 and 6 – Gates **CLOSE** at 8.54am

Late collections- **43 students /56 occasions**.

Reception & Year 1 – **collection** is 3.20pm  
Year 2,3,4,5 and 6 – **collection** is 3.25pm

**Please ensure your children are at school and collected on time each day.**

#### Holidays in term time

We are unable to authorise any leave in term time, unless there is an exceptional circumstance. We ask that parents request any leave **prior** to the leave starting and require parents to use the correct form which is available from the school office. All unauthorised leave will be reported to the local authority upon the child's return to school and a fixed penalty notice will be issued directly from the local authority.

Can we politely remind all parents and carers they must report their child/ren absence from school before 9am in the morning. Failure to this may result in the absence being unauthorised.

Please use the following contact details for any attendance, absence, or medical appointment related issues:  
[attendance@osborne-pri.sch.uk](mailto:attendance@osborne-pri.sch.uk) or 0121 464 3346 (option 1)

Families are welcome to visit school to discuss attendance matters. If you require support, please ask to speak to Mrs Slimm, our school Attendance Officer, in the main office.

Thank you to all our families for your co operation so far and supporting our attendance procedures.